



PETTERIL BANK COMMUNITY SCHOOL
Acceptable ICT/Internet use statement for pupils

The computer system is owned by the school and is made available to pupils to enhance their education at Petteril Bank Community School. The school's e-safety policy has been drawn up to protect all parties - the students, the staff and the school.

The school reserves the right to examine or delete any files that may be held on its computer system having notified the user concerned first. All Internet sites accessed are audited and this log will be inspected periodically.

All pupils using school computers and the Internet in school must follow the guidelines below

- In our school we are in charge of our own behaviour on the World Wide Web (WWW) and all things looked at on the World Wide Web must be suitable.
- I must ask permission before I go on the Internet.
- I can use the Internet safely and only go on sites I am allowed on.
- I know who to report to if I come across unsuitable images or websites.
- I must ask before I print anything.
- I know I should only use the school computers for my schoolwork and I should not bring any content from home to use on school computers.
- I will store my work in a class file or my own file. I will not access other people's files on the school network.
- I may not send my own e-mails. The only e-mails which can be sent from school must be part of a project and checked by a teacher before it is sent.
- I understand that I must not access activities which link to a chat room or other on-line users.
- I will only access games that my teacher considers appropriate and understand that my teacher's decision is final.
- I understand that I must follow these guidelines to continue to have access to computers in school.

All pupils must sign this statement to access ICT equipment in school and copy will be held in school. Computer rules will be displayed in each classroom.

Full name:	
Year group	
Signed:	

Monitoring and review

This policy is monitored on a day-to-day basis by the head teacher, who reports to governors about the effectiveness of the policy on request. This policy will be reviewed in 3 years.

This policy was agreed by the governing body on 25th November 2013

Date of next review: November 2016

Signed _____ (On behalf of the Governing Body)